

Dear parents/carers

In response to the government announcement on Saturday outlining the second national lockdown we have decided to adapt our staggered start and end to the school day from **Tuesday 3rd November**. When receiving government announcements, I'm sure like some of you, I always think 'well, why Thursday and not tomorrow'. I know that for many of you that this is short notice and I totally understand if you cannot make arrangements for tomorrow. If that is the case then please adopt the usual pick-up and drop-off times that we observed last half term.

However, from Thursday the new timings will be as follows:

Morning:

- all children from **year 5-6** to arrive from **8.45am to 8.55am**.
- all children from **year 3-4** to arrive from **8.55am to 9.05am**.
- all children from **year 1-2** to arrive from **9.05am to 9.15am**.
- all children from **year R** to arrive from **9.15am to 9.25am**. The gate that you have come in through will remain open for your exit.
- Children from **Year R, 1, 2 and 3** to come in accompanied by **1 parent/carer only** through the bottom gate adjacent to the pre-school and exit from the top gate next to the year 6 classrooms. Year R to exit from the gate you entered in.
- Children from year **4, 5 and 6** to come in (**unaccompanied by an adult if possible**) through the gate adjacent to the school hall and exit from the top gate next to the year 6 classrooms.

If you have a child in year 5 who has a sibling in year 1 then the year 1 child can be dropped off at the same time to avoid waiting on the school site. This applies to all year groups.

Afternoon:

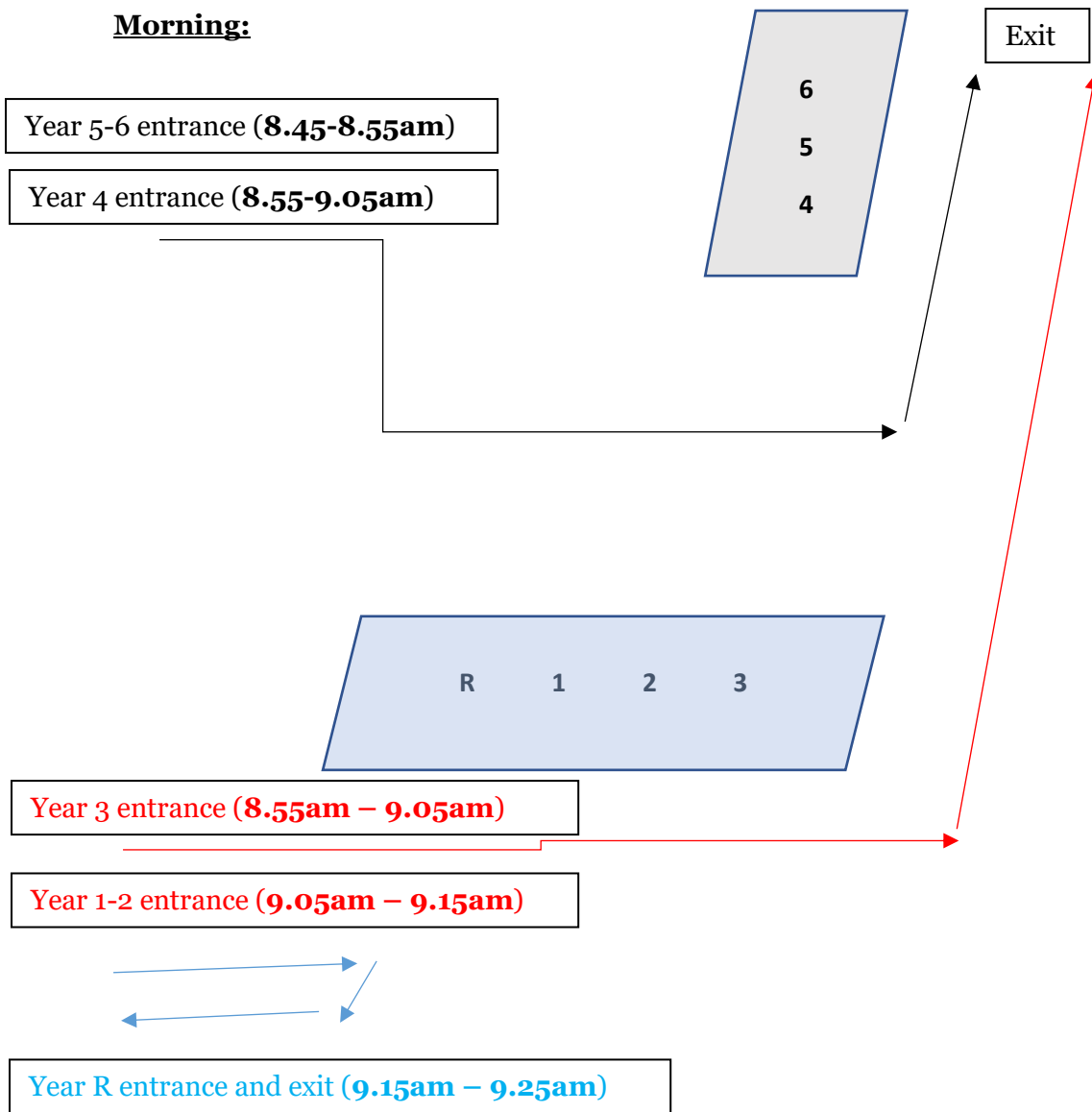
- All children from **Year R** to be collected at **3pm** and exit through the top gate next to the year 6 classrooms. Please enter through the bottom gate adjacent to the pre-school.
- All children from **year 1-2** to be collected at **3.10pm** and to then make your exit through the top gate next to the year 6 classrooms. Please enter through the bottom gate adjacent to the pre-school.
- All children from **year 3-4** to be collected at **3.20pm** and to then make your exit through the top gate next to the year 6 classrooms. Please enter through the bottom gate adjacent to the pre-school.
- All children from **year 5-6** to be collected at **3.30pm** and to then make your exit through the top gate next to the year 6 classrooms. Please enter through the gate adjacent to the school hall.

If you are a parent picking up siblings from other year groups then please make your way to the corresponding classroom as your child will be allowed to leave at that time. ***For example, if you have a child in year 1 who has a sibling in year 5 then the year 5 child will be allowed to leave at the same time to avoid waiting on the school site.*** All class teachers have been provided with a list of siblings so that they are able to ensure those children are ready at the correct time.

Face coverings are now essential everywhere on the school site (including the school office) on pick up and drop off to limit your possible exposure.

As with all of the changes that we make there may be some initial teething problems, but ultimately our role is to keep the children safe and ensure that all of you remain safe when on site.

Morning:



Black route – Year 4, 5 and 6 morning route →

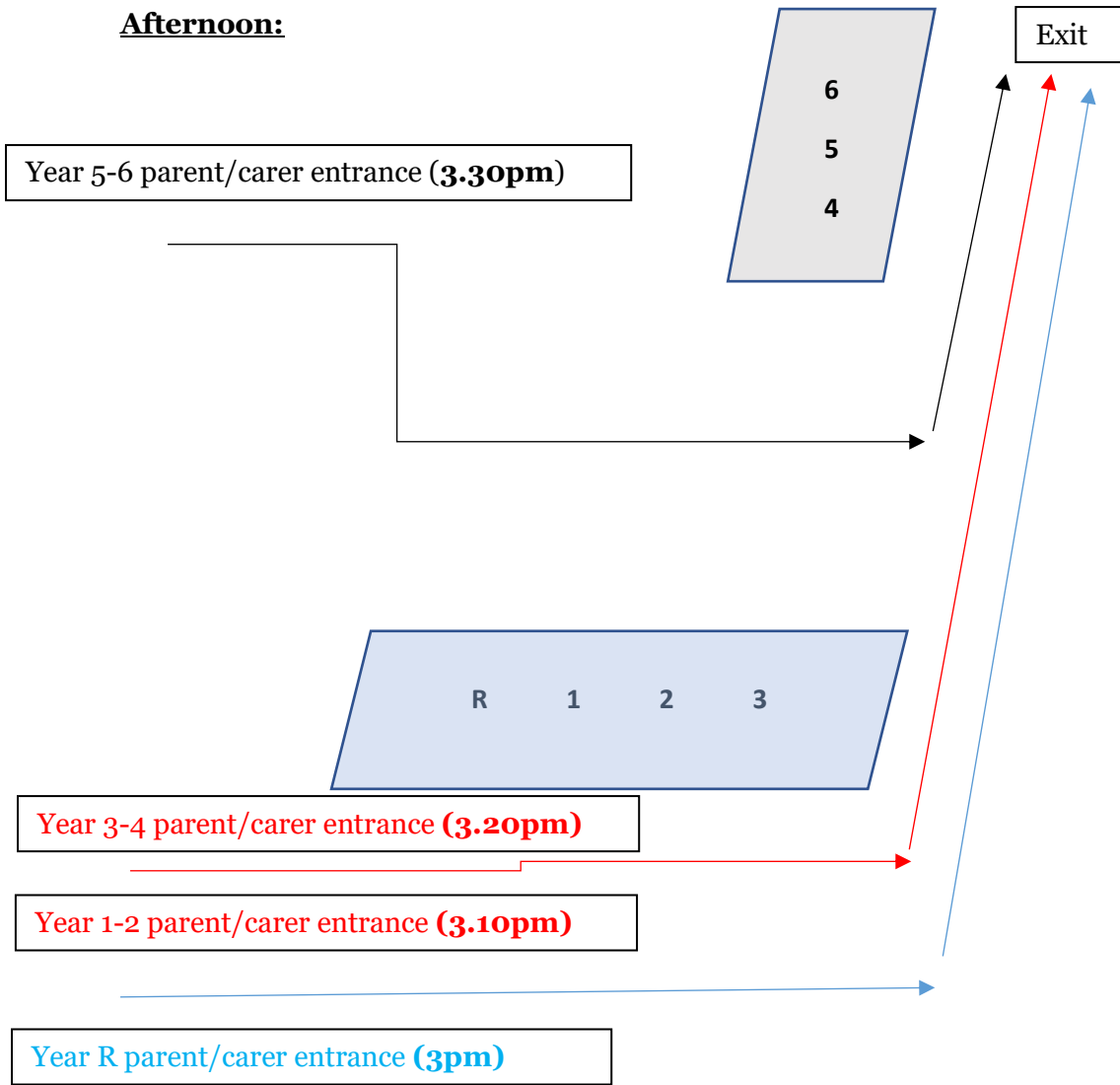
Red route – Year 1, 2 and 3 morning route →

Blue route – Year R morning route →

If you would like to chat to your child’s class teacher please make an appointment with the school office and they will arrange an appropriate time for you – please avoid chats at the door each morning or afternoon.

Breakfast club will continue as normal and children who are part of the after-school care club will go to the hall at their respective finish times.

Afternoon:



Black route – Year 5 and 6 afternoon route →

Red route – Year 1, 2, 3 & 4 afternoon route →

Blue route – Year R afternoon route →

Thank you for your support.

Jamie Dodson

Headteacher