

# REGISTRATION FORM for Kings Worthy Primary Wrap Around Care

Please print



## Details of your child:

Child's Name \_\_\_\_\_ Class \_\_\_\_\_

Age \_\_\_\_\_ Date of Birth \_\_\_\_\_ Post Code \_\_\_\_\_

Address \_\_\_\_\_

Parent e-mail address \_\_\_\_\_

## Names of parents and other adults who will pick/emergency contacts:

1 Name \_\_\_\_\_ Relationship to child \_\_\_\_\_

Contact number \_\_\_\_\_ Contact number \_\_\_\_\_

2 Name \_\_\_\_\_ Relationship to child \_\_\_\_\_

Contact number \_\_\_\_\_ Contact number \_\_\_\_\_

3 Name \_\_\_\_\_ Relationship to child \_\_\_\_\_

Contact number \_\_\_\_\_ Contact number \_\_\_\_\_

4 Name \_\_\_\_\_ Relationship to child \_\_\_\_\_

Contact number \_\_\_\_\_ Contact number \_\_\_\_\_

## Dietary Requirements:

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## Please give details about any allergies or regular/emergency medication: (state none if not applicable)

As a variety of foods will be offered, it is very important to be clear about any allergies so that we can cater for your child accordingly.

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[Continue on separate sheet if necessary or contact the office via email – [extendedday@kingsworthy.hants.sch.uk](mailto:extendedday@kingsworthy.hants.sch.uk) or phone, to discuss further]

Can we use plasters on your child? : YES / NO [Please delete as appropriate]

*"In the event of an accident or an emergency where medical aid might be needed I consent to my child being taken to hospital for treatment, as required"* YES / NO [Please delete as appropriate]

Please tell us anything else you think we need to know about your child in order to ensure that we care for them effectively and appropriately, e.g. any special educational needs.

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# Wrap Around Care – Terms and Conditions

## Extended Day Terms and Conditions

### Eligibility/Conditions

- Only children currently at Kings Worthy Primary School can attend the clubs
- Children must be collected by a responsible adult who is named on the registration form

### Vouchers and Government Tax Free Childcare Payments

- We do accept payment via the government tax free childcare scheme as well as certain vouchers. Please contact the school to confirm voucher acceptability

### Contact details:

- extendedday@kingsworthy.hants.sch.uk
- 01962 881410
- 07871381944 (during club times)

### Current Club Opening Periods

- Term Time Only (not during half term or full term breaks)
- After School Club will not run on the last day of each full term
- Will not be run on bank Holidays or Inset days

### Payment and Booking Terms

- Payment Options: Childcare vouchers or through SCOPAY, the online payment system (please contact the office to register)
- The clubs can refuse a booking request if the permitted maximum number of children for the session required has been reached.
- Bookings must be made and changed via the Scopay app
- Amendments can be made by midnight 2 days before the session
- Payments are to be made for the current term and are to be paid half termly

### Cancellations

- Sessions booked for but not attended will be charged for, unless in exceptional circumstances.
- If sessions have to be cancelled by the club for any reason (e.g. inclement weather) then a credit will be given.
- The Club reserves the right to refuse a booking for a child, or cancel an existing booking, for specified reasons, including: persistent unacceptable behaviour or behaviour that compromises the safety of the child or others; payments significantly in arrears; regular late collection; unacceptable parental behaviour.

### Other:

- Registration forms must be completed prior to your child attending wrap around care.
- We will be informed of any relevant changes.
- Parents will notify the school of any special needs, dietary requirements etc.
- Payment of fees will be kept up date.
- All children will be collected by a named, responsible adult.

Your child(ren) will be given a snack and a wide range of activities to enjoy – please see below for a brief outline:-

### Snacks available:

Bread/toast, crumpets, teacakes, pizza, sandwiches, chicken nuggets etc.

Yogurts, fromage frais, fruit (a wide range depending on season and availability)

Water, milk, squash

There are sometimes, depending on activities, additional foods linked to seasons, festivals or celebrations.

## Wrap Around Care – Terms and Conditions

### Activities:

This list is constantly changing and is dependent on the ages and interests of each group – so one session will be completely different to another.

Small world play – including dolls, kitchen equipment, household replicas, dressing up clothes etc.

Construction – including giant jenga, lego and K'nex

Creative activities – including drawing, painting, cookery, decoration making, puppets, knitting etc.

Outside play – to include tennis, football, skipping, stilts, rounders, gardening in the summer etc.

ICT – the use of games and activities through the Kings Worthy website.

In addition to this we have jigsaws, books & puzzles.

### Charges:

<b>Breakfast Club – Drop off from 7.45am</b>	
First Child	£5
Sibling/s	£4

<b>After School Club</b>	
<b>Pick up by 5pm</b>	
First Child	£8
Sibling/s	£7
<b>Pick up by 6pm</b>	
First Child	£10
Sibling/s	£9

### After School Club:

**Overdue collection of child/ren (beyond the time agreed when booking), as follows:**

- Overrun 5pm pick up will be charged as a 6pm pick up
- Collection after 6:00 p.m is £5 per 15 minute block per child

Signed \_\_\_\_\_ Print Name \_\_\_\_\_

Email Address: \_\_\_\_\_ Date \_\_\_\_\_